Constitution and Rules of the Club

Amendment dated January 2022

NAME

1. The Club shall be called Weston Woodturning Circle

AIMS

2. To foster the art and craft of woodturning.
3. To promote woodturning amongst fellow turners and the public at large.
4. To develop skills within the membership.
5. To encourage all to progress within a social and mutually supportive environment.

MEMBERSHIP

6. Membership of the Club is open to all persons over the age of 10 years regardless of gender, disability, race, sexual orientation or social position.
7. The first two meetings by any non-member are completely free of charge. On attending a third meeting, membership fees must be paid.
8. Members will not be permitted to use their membership or the name of the Club to the furtherance of trade without the express consent of the Committee.
9. There are three different types of members:
    a. Junior: members aged between 10 and 21 years of age. Junior members less than 18 years of age must be accompanied by a parent or guardian who must abide by the rules of the Club.
    Dependant on where meetings are held, Junior members may be subject to certain legal restrictions due to that location.
    b. Honorary: members shall be appointed at the AGM and do not pay annual membership fees for either a set period or for life (but do pay meeting fees like all other members). Proposals for election of an honorary member must first be made to the Committee at least one month prior to the AGM giving full reasons for the proposal. Members so elected will be subject to the rules of the Club and included in Club insurance protection.
    c. Standard members: members not classed as junior or honorary.
10. Membership of the Club may be revoked by a decision of the Committee if a member is deemed by his/her behaviour to be disruptive, disorderly or acts in any manner to bring the reputation of the Club into disrepute. In such cases no refund of subscriptions paid will be made. The decision of the Committee is final.

MEETINGS

11. The Club will meet on dates and at a venue as decided by the Committee.
12. Any member who is not able to attend meetings in person will be offered the ability to live stream the meeting so they are still able to view the demonstration at home.
13. Membership badges will be worn at all Club meetings and events.

CLUB MANAGEMENT

14. The Club shall be run by a Committee consisting of the following officers:
    a. Chairman*: shall be responsible for the overall direction of the Club and will preside over the AGM and chair Committee meetings.
    b. Vice Chairman*: shall deputise for the chairman.
    c. Treasurer*: responsible for Club finances
    d. Secretary*: responsible for taking minutes at meetings and providing the agenda beforehand
    e. Membership Secretary: responsible for maintaining membership records
    f. Other officers and roles that are deemed necessary may also be defined
15. The Committee shall consist of a minimum of four of the officers indicated by * and a maximum of six additional members/officers.
    a. Multiple roles may be fulfilled by the same person subject to agreement at the AGM.
16. The Committee shall meet at regular intervals or as directed by the Chairman.
17. A Quorum will be four members including two officers.
18. Each Committee member shall have a single vote. In the event of a drawn vote the Chairman will have an additional casting vote to decide the issue.
19. The committee shall have the power to appoint sub-committees and co-opt members.
20. The Committee is accountable to Club members for the secure and effective management of Club funds.
21. Day-to-day financial management, and monitoring of the bank account, is the responsibility of the Treasurer.
    a. To ensure full transparency and effective control, the Treasurer is required to report to the committee monthly, in a form to be agreed by the Committee.
22. The Club year will commence on January 1st and close on December 31st; the accounts year will also follow these dates.
    a. Copies of the accounts together with summary will be available for inspection by any member.
23. The Committee may from time to time, make rules which will be binding on all members. In such case amendments will be provided.

ANNUAL GENERAL MEETING

24. The Annual General Meeting, (AGM), of the Club will be held on a day in January each year, as decided by the Committee.
25. All members may attend the AGM with each member having a single vote on matters to be decided.
26. At least 30 days' notice of the meeting will be given.
27. The business conducted at the AGM shall include the presentation of the Treasurer's report and statement of accounts for the previous year.
28. Any other business may be raised at the AGM where possible written notice should be provided to the secretary at least fourteen days in advance.
29. Officers and members of the Committee shall be elected for a period of one year at the AGM.
30. All nominations for election to office must be made one month in advance, in writing to the Secretary.
31. Officers and Committee members may serve for a maximum of three years but may offer themselves annually for re-election if they so wish for a further maximum period of three years.
32. Elections for this extended period must be by a minimum of 75% of members present.

33. Any adult member of the Club (18 years or over) is eligible to serve on the Committee in any capacity if so elected.
34. An Extraordinary General Meeting (EGM) may be called by a resolution of the Committee or on written request of at least 5 members of the Club. 30 days' notice shall be required.

FUNDING AND FEES

35. Membership fees will be as decided from time to time by the elected Committee and will include an element paid directly to the A.W.G.B. as long as the Club remains an affiliated member of the A.W.G.B.
36. Lotteries may be held by the Club at Club meetings but the sale of tickets will be confined to members over the age of 16 years. The conduct of the lottery, prizes etc., to be organised by the Treasurer in strict compliance with relevant legislation.
37. All funds to be used for the benefit of the Club.
38. Any member may make representation to the Committee to spend funds for any Club purpose.
39. Such representations will be discussed in committee and a decision made. Such decisions are final.

DATA PROTECTION ACT

40. To facilitate the administration of the Club, the Committee shall maintain a computerised data base of membership details. By accepting membership of the Club, each member agrees that their details may be so held, and further agrees that their name, address, telephone number and email address will be passed to the A.W.G.B. Information will not be passed on to any other third parties without the consent of the member.

CLUB DISSOLUTION

41. The Club may only be dissolved by a resolution passed by a two thirds majority of those present and eligible to vote at a Special General Meeting called specifically for the purpose.
42. Notice for such a meeting and the proposal to dissolve, must be at least 30 days before the meeting.
43. Any resolution so passed shall give instructions for the disposal of all assets of the Club including any balance of funds at the Club's bank or elsewhere.